



## Alabama Board of Licensure for Professional Geologists

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### MINUTES

Board Meeting  
Thursday, July 23, 2015

A meeting of the Alabama Board of Licensure for Professional Geologists was called to order at 10:12 a.m. on Thursday, July 23, 2015, at the Board offices located at 2777 Zelda Road, Montgomery, Alabama. A quorum was present. Board members in attendance were Ms. Marsha Andrews (Chair), Dr. David Allison (Vice Chair) Mr. James Heller (Secretary/Treasurer), Mr. Steve Castleman, Mr. Billy Cooch, and Mr. John Milledge. Board member not in attendance was Mr. Roger Chapman. Also in attendance were Ms. Hope Paulene (Administrator), Mr. Matt Bledsoe (Board Counsel), and Ms. Renee' Reames (Executive Secretary to Mr. Warren).

The regularly scheduled meeting was advertised to the public on the Board's website, ([www.algeobd.alabama.gov](http://www.algeobd.alabama.gov)), as well as the Secretary of State's website, ([www.sos.state.al.us](http://www.sos.state.al.us)), in accordance with the Alabama Open Meetings Act.

The Board reviewed the minutes from April 9, 2015 meeting. A copy of the minutes was distributed to the Board members prior to the meeting for their review. Mr. Heller recommended that the minutes be corrected on page 2, (1) the word *have* changed to *has*; (2) paragraph 7, the word *pamphlets* changed to *flyer*, (3) paragraph 8, the word *date* changed to *dates*; and page 3, paragraph 2, the third sentence to read "re-branded *and the curriculum had been reorganized; the change in the Board's Rules...*," and paragraph 4, the first sentence changed to read "*the election of officers...*" Mr. Milledge made the motion to approve the April minutes with the recommended changes. The motion was seconded by Mr. Cooch and unanimously approved by the Board.

Ms. Paulene reviewed the Executive Secretary's report (copies are available for viewing in the Board's official Book of Minutes):

- A) Number of Licensees (through June 30, 2015):
- |  |     |
|--|-----|
| 1. Professional Geologists (PGs):      | 514 |
| a. Alabama (195)                       |     |
| b. Out-of-State (319)                  |     |
| 2. Licenses not renewed (January-June) | 63  |
| 3. Geologist-In-Training (GITs)        | 9   |
| 4. Retired Permanently                 | 6   |
| 5. Temporary License (current)         | 1   |
- B) FY 2014-2015 Financial Information (as of June 30, 2015)
- |                         |             |
|-------------------------|-------------|
| 1. Revenue              | \$42,525.00 |
| 2. Expenditure Vouchers | \$46,533.68 |

### 3. Cash Balance

\$59,339.78

The Board members discussed their concern about the number of licenses that had not renewed their license in the last three months. The Board asked the licensees to notify the Board's Administrative Office of any continuing education opportunities and an announcement would be posted on the Board's website for licensees' awareness.

The Board also discussed creating an age limit to exempt licensees from the requirement of obtaining continuing education credits. Ms. Andrews deferred discussion of this matter to the next Board meeting.

Mr. Heller reported that he had reviewed the detailed expenses and deposits for the months of April, May and June and he indicated that they were in order. Mr. Heller made a motion to accept the Financial Report as presented. The motion was accepted by Mr. Milledge and unanimously approved by the Board.

Ms. Paulene reported on the ASBOG exam given in March. The results indicated that 4 of 10 applicants had passed the Fundamentals exam and 3 of the 6 applicants had passed the Practice exam.

The Board discussed the success of the recent Board-sponsored continuing education (CE) program held in April. Ms. Andrew reported that Dr. Richard Esposito had agreed to continue to be involved in future Board-sponsored CE programs. Ms. Andrews appointed a CE Committee to work on the 2016 CE Program and she appointed Mr. Castleman and Mr. Milledge to serve on the Committee and Mr. Esposito to serve as Committee chair.

The Board discussed having the next CE Program on April 26, 2016, in Birmingham. Mr. Castleman made the motion to authorize the CE Committee chair to select topics for the program and the duration of presentation(s), and if needed, to solicit information from the licensees to achieve diversity in topics. The motion was seconded by Mr. Milledge and unanimously approved by the Board.

Mr. Heller presented a chart listing categories for Board appointments and number of licensees by age group in each category. The low number of licensees in various categories, as well as low- to-no number of licensees in certain age groups in a category was a concern of the Board. Ms. Andrew asked the Board to present options in developing an action plan to increase number of licensees, which would increase the number of licensee in both the appointment categories and age groups. She appointed an Outreach Committee consisting of Dr. Allison (academic group opportunities), Mr. Milledge (conference/booth vendor participation) and Mr. Castleman.

Ms. Paulene indicated that she would check on qualifying expenses by the Board, e.g., banners, exhibitor space and outreach services to peers in the industry. Mr. Milledge made a motion to obtain one or two banners containing the Board's name and the cost not to exceed \$499. The motion was seconded by Mr. Cooch and unanimously approved. The Board discussed the feasibility of obtaining the banner prior to the next Board meeting to participate in an upcoming conference. Mr. Milledge amended his motion authorizing an expenditure for banners and exhibitor registration, etc. not to exceed \$1000.00. The amended motion was seconded by Mr. Cooch and unanimously approved by the Board.

The Board discussed publishing a newsletter and Ms. Andrews asked that articles be submitted to the Administrative Office by August 15, 2015.

Ms. Paulene reported that the Board's statute did not authorize the collection of fees for inactive and retired licenses categories. Ms. Andrews reported that the number of inactive and retired licensees would continue to be tracked although a formal designation and licensing fees would not be implemented.

The Board reviewed the GIT flyer from Texas and discussed creating a similar flyer. Mr. Heller agreed to write the text for the GIT flyer for the Board's review.

Ms. Paulene requested that Mr. Warren be authorized to attend the ASBOG annual meeting. Mr. Heller indicated that he too may be interested in attending the ASBOG meeting. Mr. Heller made the motion to approve Mr. Warren to attend the ASBOG meeting as the Board's voting delegate and to authorize a Board member to attend if interested. The motion was seconded by Mr. Milledge and unanimously approved by the Board.

Ms. Paulene presented an email from a license concerning CE conversion of hours. Ms. Andrews indicated that matter would be deferred to the next meeting to allow time for the CE conversion chart to be reviewed, along with the website's conversion format problem.

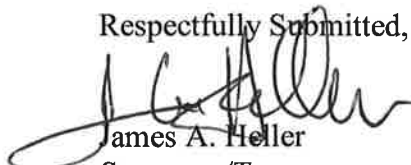
The Board discussed modifying the Board Rule that allowed CE hours to be obtained by serving on the Board and increasing the number of CE hours for this category. Ms. Andrews indicated that the Rule would be reviewed at the next meeting.

Ms. Paulene present five (5) PG applications for licensing and 3 Geologist in Training applications for the Board's consideration. Following a review the applications by the Board, Mr. Milledge made the motion to approve the 3 GIT applications and 4 PG applications as presented and one PG application was denied. The motion was seconded by Mr. Castleman and unanimously approved by the Board (a list of the approved applications is available for viewing in the Board's official Book of Minutes).

The next regularly scheduled Board meeting is October 22, 2015.

There being no further business of the Board, Ms. Andrews adjourned the meeting at 12:09 a.m.

Respectfully Submitted,



James A. Heller  
*Secretary/Treasurer*



Marsha Andrews  
*Chair*

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## **Board Approved Applications for License on July 23, 2015**

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### ***Approved Geologist License:***

**William Ackland—Reciprocal from California  
Donna Beares—Reciprocal from Pennsylvania  
Tyler Roy—By ASBOG Examination  
Jill D. Tribley—Reciprocity from Pennsylvania**

### ***Approved Geologist-in-Training License:***

**Katherine Leigh Cooper—By ASBOG Examination  
C. Dianne Palmore—By ASBOG Examination  
Matthew Pastorcich—By ASBOG Examination**