



Alabama Board of Licensure for Professional Geologists

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MINUTES

Special Called Board Meeting
March 4, 2019

A special/called meeting of the Alabama Board of Licensure for Professional Geologists was held on Monday, March 4, 2019, at Spectrum Environmental Services, Inc., 85 Spectrum Cove, Alabaster, AL 35007. Board members in attendance were Mr. Stephen Castleman (Board Chair), Mr. John Milledge (Vice Chair), Mr. Billy Cooch (Secretary/Treasurer), and Mr. Troy Perry (member). Board members not in attendance were Mr. Roger Chapman (member), Dr. David Allison (member) and Mr. Richard Katz (member). Also, in attendance was Ms. Hope Childers (Board Administrator). The meeting was called to order at 2:05 p.m. by Chairman Castleman and a quorum was present to conduct business.


The special called meeting was advertised to the public on the Board's website, (www.algeobd.alabama.gov), as well as the Secretary of State's website, (www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act.

Chairman Castleman reported that bids were requested for the Administrative Management Services contract and one bid was received. He reported that Warren & Company, Inc. had bid an annual amount of \$39,000.00. Ms. Childers explained the bidding/rebidding process and stated that after the bid was accepted, the contract could be rebid at any time 60 days prior to its annual review. The contract would begin on April 1, 2019 and would need to be renewed or rebid, on or about March 30, 2020. Following a discussion of the services and bid amount, Mr. Milledge made a motion to accept the bid from Warren & Company, Inc. at an annual rate of \$41,400.00. The motion was seconded by Mr. Perry and unanimously approved by the Board.

There being no further business of the Board, Mr. Cooch made the motion to adjourn the meeting. The motion was seconded by Mr. Perry and unanimously approved by the Board. Chairman Castleman adjourned the meeting at 2:32 p.m.

Respectfully Submitted,


Stephen P. Castleman
Board Chair


Keith E. Warren
Executive Secretary

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